

## Our Policies

see also *Parent Handbook*

The Portland Montessori Collaborative operates year round. Tuition is based on a yearly figure broken down into twelve equal monthly payments. Laundry service, holidays, activities and closures are reflected in this figure. Please see attached Parent Handbook for a breakdown of holiday and closures. Enrollment is secured with the following fees, **all nonrefundable**: application fee, deposit, and one month of tuition. The Food Curriculum fee, due with your first month of tuition, may be prorated to reflect your actual start date. The Food Curriculum Fee is assessed annually in September. The Re-enrollment fee is assessed annually in March and refunded in September. The deposit is refundable and applied to the last month of tuition after three months of enrollment and when appropriate notice is given. Two months advance notice is required for change in enrollment or to change a schedule. Tuition may not be prorated. 5% sibling discount (when both children attend school, extended, or late day, discount taken off oldest child's tuition) **or** 5% prepayment discount for annual payment. Tuition is due on or before the 1st of the month and considered late when paid after the 5th. Tuition paid after the 10th of the month will be assessed a 5% late fee.

### Children must be in class by 9 a.m.

There is no refund due to illness, vacation, school closures due to power outages, inclement weather, holiday or staff illness. Prepaid tuition is not refunded. All fees and prices subject to change with thirty days notice.

*All fees submitted with Enrollment*

*Application are forfeited should your child not attend as planned.*



*"What we need is a world full of miracles, like the miracle of seeing the young child seeking work and independence, and manifesting a wealth of enthusiasm and love.*

*- Peace and Education, p. 51*

## The Portland Montessori Collaborative

Tuition and Fees September 1, 2019 - August 31, 2020

INFANT COMMUNITY		4 DAY	5 DAY
Early Morning Care	7:45 - 8:30	\$125	\$125
Open Hours	8-30 - 4:15	\$1580	\$1645
Application Fee	(one time)	\$500	\$500
Deposit	(refundable)	\$125	\$125
Food Curriculum Fee	(annual)	\$350	\$350
Re-enrollment Fee	(annual/refundable)	\$125	\$125

TODDLER COMMUNITY		4 DAY	5 DAY
Early Morning Care	7:45 - 8:30 <small>+limited avail.</small>	\$150	\$150
Half Day	8:30 - 12:00	\$1,065	\$1,180
School Day	8:30 - 3:15	\$1,380	\$1,470
Extended Day	8:30 - 4:15	\$1,485	\$1,560
Full Day	8:30 - 5:15 <small>+limited avail.</small>	\$1,525	\$1,680
Application Fee	(one time)	\$500	\$500
Deposit	(refundable)	\$125	\$125
Food Curriculum Fee	(annual)	\$350	\$350
Re-enrollment fee	(annual/refundable)	\$125	\$125

CHILDREN'S HOUSE		4 DAY	5 DAY
Early Morning Care	7:45 - 8:30 <small>+limited avail.</small>	\$140	\$140
Half Day	8:30 - 1:00	\$1,090	\$1,090
School Day	8:30 - 3:15	\$1,140	\$1,190
Extended Day	8:30 - 4:15	\$1,255	\$1,295
Full Day	8:30 - 5:15 <small>+limited avail.</small>	\$1,285	\$1,360
Application Fee	(one time)	\$350	\$350
Deposit	(refundable)	\$125	\$125
Food Curriculum Fee	(annual)	\$350	\$350
Re-enrollment Fee	(annual/refundable)	\$125	\$125